### Technical Support Programme <sup>1</sup> Advisory <sup>2</sup> Training <sup>3</sup> Assurance wild asia

# Wild asia

#### **Final Report**

## Verification Assessment of Social Management and Practices

Felda Global Ventures Plantations (Malaysia) Sdn Bhd

**MARCH 4, 2016** 

Report by:

Wild Asia (Malaysia)
Project Ref: P332 FGV

A social enterprise dedicated to promoting sustainability in Asia <a href="https://www.wildasia.org">www.wildasia.org</a>

#### **About Wild Asia**

WILD ASIA operates as a not-for-profit organization and works with businesses to promote concepts of sustainability through global standards and models. Through strategic partnerships with businesses that have a direct impact on our natural environment, wildlife, people and communities, we aim to inspire and create change from within the industry. We use our knowledge to advice, train and build capacity and innovate new approaches to support this mission. Over the years, Wild Asia has built up a wide experience in dealing with the complexities and challenges of promoting sustainability in this part of the world. Wild Asia has experience in the forestry, tourism and agriculture sectors.

For more about Wild Asia, visit www.wildasia.org.

#### **About our Technical Advisory Programme**

Wild Asia's professional experience is directed towards an advisory programme to assist the business community to understand, implement and support sustainability initiatives that meet International environmental and social performance standards. We work with producers, people on the ground, working on implementing environmental or social programmes. We also work with buyers, financiers, trade networks, to develop a combined assurance and support programme to be able to risk assess and support improvements in the supply. These are strategies we feel that will create incentives to improve the environmental and social performance of the supply chain, and ultimately, improve working environments on the ground. Wild Asia has developed its experience in forestry, tourism, and agriculture sectors.

Wild Asia Sdn Bhd (634446-W)

Upper Penthouse

Wisma RKT

No 2 Jalan Raja Abdullah,

50300 Kuala Lumpur,

Malaysia

T +60 3 6201 2150

E advisory@wildasia.org

T www.wildasia.org

#### **TABLE OF CONTENTS**

E	xecuti	ive Summary	9
	Overv	riew	9
	Backg	ground	9
	Scope	)	9
	Overv	riew of Methodology	9
	Sumn	nary of WSJ verification	10
	Summ	nary of Preliminary Assessment of SA8000 Compliance	10
	Recon	nmendations	11
1	Rac	ckground	12
_	1.1	Background of Felda Global Ventures Holdings Berhad (FGV)	12
	1.2	Oil Palm Clusters	
	1.3	Oil Palm Upstream Management	
	1.4	About Study Site	
	1.4.		
	1.4.		
_	3.6		
2		thods and Team	
	2.1	Our Approach	
	2.2	Scope & Methodology	
	2.3	Field Investigation Methodology	
	2.4	Assessment Team Assessment Timeline	
	2.5	Limitation of Assessment	
	2.6	•	
3		V Group Management Findings	
	3.1	Group: Labour Profile Summary	
	3.2	Recruitment of Foreign workers	
	3.3	Recruitment process: recruitment from source country	
	3.4	Recruitment process: Arrival in Malaysia	
	3.5	Estate: Induction Process	
	3.6	Estate: Passport retention	
	3.7	Estate: Signing of Contract	
	3.8	Estate: Wage and work hours	
	3.9	Estate: Benefits	
	3.10	Estate: Training	
	3.11	Estate: Grievance Procedure	
	3.12	Estate: Freedom of Association and Rights for Collective Bargaining	
	3.13	Estate: Termination of Contracts	
	3.14	Estate: Contractors	30
4	Fel	da Wilayah Raja Alias Unit Findings	32
	4.1	Felda Wilayah Raja Alias Unit: Complexes' Labour Profile	33
	4.2	Felda Wilayah Raja Alias Unit: Sampled Estate's Labour ProfileProfile	
	4.3	Felda Wilayah Raja Alias Unit: Worker's Management Structure	
	4.4	Felda Wilayah Raja Alias Unit: Recruitment Process	
	4.5	Felda Wilayah Raja Alias Unit: Mode of Recruitment	
	4.6	Felda Wilayah Raja Alias Unit: Arrival in Malaysia	
	4.7	Felda Wilayah Raja Alias Unit: Medical and OSH records	
	4.8	Felda Wilayah Raja Alias Unit: Passport	
	4.9	Felda Wilayah Raja Alias Unit: Signing of Contract	
	4.10	Felda Wilayah Raja Alias Unit: Wage and Work Hour	
	4.11	Felda Wilayah Raja Alias Unit: Benefits	42

	4.12 F	Telda Wilayah Raja Alias Unit: Training	43
	4.13 F	Telda Wilayah Raja Alias Unit: Grievance Procedure	44
		elda Wilayah Raja Alias Unit: Freedom of Association	
	4.15 F	elda Wilayah Raja Alias Unit: Living Condition	45
	4.16 F	elda Wilayah Raja Alias Unit: Contract Termination	47
	4.17 F	elda Wilayah Raja Alias Unit: Health and Safety	47
5	Verific	ation of the WSJ report	49
•		reed Labour	
	5.1.1	What did we find from the Field Assessment?	
	_	nimum Wage	
	5.2.1	What did we find from the Field Assessment?	
		H and Chemical Handling	
	5.3.1	What did we find from the Field Assessment?	
	5.4 Cor	nclusion	51
6	Drolim	inary Analysis of Compliance to SA8000	E2
J		ld Labourld Labour all compliance to SA6000	
	6.1.1	Summary of Findings	
	6.1.2	Analysis and Areas for Improvement	
		reed Labour	
	6.2.1	Summary of Findings	
	6.2.2	Analysis and Areas for Improvement	59
	_	alth & Safety	
	6.3.1	Summary of Findings	
	6.3.2	Analysis and Areas for Improvement	
	6.4 Fre	redom of Associations and Right to Collective Bargaining	
	6.4.1	Summary of Findings	
	6.4.2	Analysis and Areas for Improvement	65
	6.5 Dis	crimination	66
	6.5.1	Summary of Findings	
	6.5.2	Analysis and Areas for Improvement	66
		ciplinary practices	
	6.6.1	Summary of Findings	
	6.6.2	Analysis and Areas for Improvement	
		rking hours	
	6.7.1	Summary of Findings	
	6.7.2	Analysis and Areas for Improvement	
		nuneration	
	6.8.1	Summary of Findings	
	6.8.2	Analysis and Areas for Improvement	
		: Policies, Procedures & Records	
	6.9.1 6.9.2	Summary of FindingsAnalysis and Areas for Improvement	
		Analysis and Areas for improvement	
	6.10 N	Summary of Findings	
	6.10.1	Analysis and Areas for Improvement	
		As: Identification and Assessment of Risks	
	6.11.1	Summary of Findings	
	6.11.2	Analysis and Areas for Improvement	
		As: Monitoring	
	6.12.1	Summary of Findings	
	6.12.2	Analysis and Areas for Improvement	
	J.14.4		, 0

	6.13 MS: Internal Involvement & Communication	
	6.13.1 Summary of Findings	77
	6.13.2 Analysis and Areas for Improvement	77
	6.14 MS: Complaint Management & Resolution	78
	6.14.1 Summary of Findings	78
	6.14.2 Analysis and Areas for Improvement	78
	6.15 MS: External Verification and Stakeholder Engagement	
	6.15.1 Summary of Findings	
	6.15.2 Analysis and Areas for Improvement	79
	6.16 MS: Corrective & Preventive Actions	80
	6.16.1 Summary of Findings	80
	6.16.2 Analysis and Areas for Improvement	80
	6.17 MS: Training & Capacity Building	81
	6.17.1 Summary of Findings	
	6.17.2 Analysis and Areas for Improvement	81
	6.18 MS: Management of Suppliers & Contractors	82
	6.18.1 Summary of Findings	82
	6.18.2 Analysis and Areas for Improvement	83
	6.19 Conclusion	84
7	7 Recommendations for Way Forward	85
8	B References	87

#### **LIST OF TABLES**

Table 1. List of Felda's Regional Management Unit	14
Table 2. List of operation units under Felda Wilayah Raja Alias Unit	16
Table 3. Summary of FFB supplies under Felda Wilayah Raja Alias Unit	17
Table 4. Comparison of Social Requirements between RSPO and SA 8000	19
Table 5. Labour profile of Felda Group (Peninsular Malaysia)	26
Table 6. Total Foreign Workers of Felda Group by Nationalities (Peninsular Malaysia)	26
Table 7. Labour Profile of Felda Wilayah Raja Alias Unit	33
Table 8. Total Foreign Workers of Felda Wilayah Raja Alias Unit by Nationalities	33
Table 9. Labour Profile of Sampled Estates in Felda Wilayah Raja Alias Unit (Total Workers)	34
Table 10. Total Foreign Workers of Sampled Estate by Nationalities	34
Table 11. List of facilities provided	43
Table 12. Understanding Forced Labour	50
Table 14. SA8000 Main Requirements	55
Table 15. Summary of Preliminary Compliance Assessment	84
LIST OF FIGURES	
Figure 1. FGV Operations (Worldwide)	12
Figure 2. Felda Oil Palm Management Structure	14
Figure 3. Location of Project Site - Jempol, Negeri Sembilan	15
Figure 4. Steps of Assessment Process	23
Figure 5. Assessment timeline	24
Figure 6. Wage Distribution for FTPSB Pasoh 4 (Low and High Crop Month)	42
Figure 7. Analysis of summary of Issues (FTPSB Pasoh 4)	44
Figure 8. Poor housing condition	46
Figure 9. Health and safety at line site	48
LIST OF APPENDICES	
Appendix 1. List of Key Informants (Group Management)	88
Appendix 2. List of Key Informants (Felda Wilayah Raja Alias Unit)	89
Appendix 3. Documentation Review	90
Appendix 4. FGV Management responses on Wild Asia's Findings	92

#### **LIST OF ABBREVIATIONS**

AIPS	Approved Incentive Payment Scheme
ASI	Accreditation Services International
ATM	Automated Teller Machine
COM	Check-Out Memo
FELDA	Federal Land Development Agency
Felda	Felda (Management Unit)
FGV	Felda Global Venture
FGVPM	Felda Global Venture Plantation (Malaysia) Sdn Bhd
FTPSB	Felda Technoplant Sdn Bhd
FWCS	Foreign Workers Centralized System
G2G	Government to Government
HQ	Head Quarter
ILO	International Labour Organization
ITUC	International Trade Union Federation
JCC	Joint Consultative Committee
JTKL	Jabatan Tenaga Kerja Lapangan
KLIA	Kuala Lumpur International Airport
KUK	Kadar Upah Kerja
MC	Medical Certificate
OSH	Occupational Safety and Health
OSHA	Occupational Safety and Health Administration
PLKS	Pas Lawatan Kerja Sementara
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
RSPO P&C	Roundtable on Sustainable Palm Oil Principles and Criteria
SA 8000	Social Accountability 8000
SPPA	Skim Pampasan Pekerja Asing
WA	Wild Asia
WBCSD	World Business Council for Sustainable Development
WSJ	Wall Street Journal
	•

#### **KEY DEFINITIONS**

#### SA 8000: Definition of Bonded Labour, Forced Labour and Human Trafficking (SAI, 2014)

- 1. **Bonded labour**: situation in which a person is forced by the employer or credit or to work to repay a financial debt to the crediting entity.
- 2. **Forced and compulsory labour**: According to ILO Convention No. 29, Article II:1, "all work or service which is exacted from any person under the menace of any penalty and for which the said person has not offered himself voluntarily."

The "penalty" here can imply a form of monetary sanctions, or physical forms of punishment such as loss of rights and privileges or restrictions on movement or employers' holding of "deposits" or identity papers (e.g. Passports, etc.).

3. **Human Trafficking**: the recruitment, transfer, harbouring or receipt of persons, by means of the use of threat, force, other forms of coercion, or deception for the purpose of exploitation.

#### **Executive Summary**

#### Overview

There has been a growing international interest in relationships between business and human rights. The global integration of economies has put a number of industries under scrutiny. Labour risks such as unethical hiring conditions, substandard living wages, poor living conditions, no freedom of association, illegal workers, unsafe working conditions, and forced labour are some of the labour issues found in some industries such as agriculture, electronics, garments, *toys* and construction. Malaysia's plantation sector is not immune to this scrutiny, and its high dependence on foreign workers and use of out-sourced contractor services are common industry practices that, if not monitored, can lead to violations of basic human rights.

#### **Background**

The Wall Street Journal (WSJ) has published an article entitled "Palm-Oil Foreign Workers Tell of Abuses on Malaysian Plantations" on 26th of July 2015, reporting on widespread human rights abuses in palm oil plantations; in particular, the *Felda Golden Ventures*, FGV. WSJ reported unethical labour recruiting from worker's home country, human trafficking, forced labour, illegal employment, abuse of workers, noncompliance with minimum wage legislation, inhumane and illegal housing, and withholding of worker's passports. On 9<sup>th</sup> October 2015, RSPO requested Accreditation Services International (ASI) to conduct an assessment on the claims published by WSJ. A report of their findings was also published. However, ASI assessment was confined to an evaluation of the audit process as determined by the RSPO Certification System.

#### Scope

Wild Asia (WA) was engaged by Felda Global Venture Plantation (Malaysia) Sdn Bhd (FGVPM) on the 6<sup>th</sup> November 2015 to conduct a verification assessment on the allegations and reporting by both WSJ (Wall Street Journal) and ASI (Accreditation Services International).

The verification assessment methodology was designed around desktop reviews, management and worker interviews, as well as a site visit to a single palm oil mill complex between 18-22<sup>nd</sup> Jan 2016. This site visit was made to FGV's Felda Wilayah Raja Alias Unit - comparing Pasoh Complex, Serting Hilir Complex, and Palong Timur Complex. One estate was selected as sample from each respective complex and was chosen as they represented typical management operations (direct under FGV, a FGV subsidiary or under Felda).

#### Overview of Methodology

Our sampling and verification method was designed to give us an insight into management and operational practices. The assessment time was short and with limited sampling of workers (different nationalities or managed by FGV, its subsidiaries and contractors). However, by design, we wanted to cover a broad area of labour management and to be able to see if the issues detected by the WSJ reports are evident from the sampling (see below, Section 5). Furthermore, we anticipated that our findings would lead us towards the following conclusions:

- 1. No areas of concern were detected (at least for the sample; there is no assurance that the issue may exist in other business units);
- 2. Areas of concern were detected, but before management intervention, a better understanding of the extent of the problem is advised.
- 3. Areas of concern were detected and FGV is advised to review and improve management controls;

The second part of the analysis was to do a <u>preliminary</u> comparison (see below, Section 0) to an established social management system (i.e., SA8000). The analysis included a review of each of the standard requirements, including minimum performance indicators, and attempted to score the <u>likely</u> level of compliance (low-high). The exercise was specifically to allow us to identify specific gaps in social management and to allow us to prioritise areas for attention. This exercise in gap and benchmarking <sup>1</sup> is useful for any organisation undertaking improvements in their social management systems.

<sup>&</sup>lt;sup>1</sup> SAI's Social Fingerprinting Programme (<a href="http://www.sa-intl.org/index.cfm?fuseaction=Page.ViewPage&pageId=1711">http://www.sa-intl.org/index.cfm?fuseaction=Page.ViewPage&pageId=1711</a>), for example, is a useful tool to assist organisations benchmark and develop internal programmes.

#### Summary of WSJ verification

Within the sample, our worker interviews did not identify "human trafficked" cases (as described in media reports) nor can we conclude that "forced labour" (as defined by SA8000) is prevalent. However, detecting "forced labour" is complex and many organisations may be unaware of the risk due to the fact that transnational labour movements often involve many parties (Verité, & ManpowerGroup, 2012)). In the case of FGV, we believe that without a good understanding of the conditions that lead to forced labour, identifying practices for management controls will not be effective. In our sample, we do detect practices that require further investigation (especially for the non-Indonesian workers) and we have highlighted that there needs to be a deeper understanding of the issue and to work with experienced organisations (such as Social Accountability International) to identify specific ways to strengthen the management controls or system in order to ensure that FGV is able to lower the risk of "forced labour". It will also become evident from this pathway that the palm oil industry, or at least the leaders of the industry, may need to find solutions to ensure that the management of foreign labour (of which the industry is dependent on) will meet International best-practices to reduce the risk of forced labour. Lastly, health and safety is both legislated for and in FGV case, is a topic covered by both RSPO and ISO certification, but field observations we made have identified a number of areas for improvements. We have concluded that management oversight and monitoring can be significantly increased to improve the implementation of workplace safety and health.

Management	WSJ Issues Identified		
Recommendation	Forced Labour	Minimum Wage	Safe Work (OSH)
No areas of concern were detected			
No areas of concern were detected but management improvements recommended		YES	
Areas of concern were detected and more research recommended	YES		
Areas of concern were detected and immediate review of management controls required	YES		YES

#### Summary of Preliminary Assessment of SA8000 Compliance

Based on our findings, a preliminary compliance assessment was made against SA8000 requirements; an International social compliance standard. This analysis was performed to be able to identify any gaps in the current management system and can be a focus for attention for improvements. The result of the assessment is summarised below. In general, the gap analysis reveals that areas for immediate management attention should be strengthening FGV social management system in order to reduce the risk of forced labour and also to enable the development of a social performance programme for FGV. Naturally, the other management areas would be addressed once there is a system in place.

Social Management Areas	Degree of Compliance
CHILD LABOUR	HIGH
FORCED LABOUR	LOW
HEALTH & SAFETY	MED
FREEDOM OF ASSOCIATION & RIGHT TO COLLECTIVE BARGAINING	MED
DISCRIMINATION	MED
DISCIPLINARY PRACTICES	MED
WORKING HOURS	HIGH
REMUNERATION	HIGH
MANAGEMENT SYSTEM	LOW

#### Recommendations

Since the publication of WSJ and other reports, FGV has been taking steps to ensure immediate remediation steps are taken. There is also a great deal of effort being undertaken internally to ensure that operational teams are engaged and that the highest levels of FGV are informed of their progress<sup>2</sup>. However, we take a more strategic approach, and note that without a <u>functioning</u> social compliance management system, FGV will lack the credibility to manage the complexities of labour across <u>all</u> its business units.

Our analysis concludes that the current management system can be improved. We believe that understanding global labour issues requires more specialised knowledge and it will be an advantage to FGV if it enhanced the technical expertise within FGV for providing the social management leadership required. To kick start this journey, we recommend that FGV signs up to SAI's *Social Fingerprinting Programme*, which is a resource made available to organisations to benchmark current practices against over 2,000 companies globally (across different sectors). There are also tools and resources available to guide organisations to move forward. Finally, if these recommendations are adopted, the communication of FGV progress (including measures of success) will be of interest to the many external stakeholders of FGV.

In summary, our recommendations are essentially framed around five (5) fundamental pillars:

- 1. Committing to Ethical Conduct and Respect for Human Rights
- 2. Creating the Leadership Structure or Social Performance
- 3. Adopting an Ethical and Social Performance Framework
- 4. Building the Social Performance Management System
- 5. Fostering Partnerships and Share Lessons Learnt

<sup>&</sup>lt;sup>2</sup> FGV had established a "Sustainability Response Team" that reports directly to the Board after the WSJ incident and many of the gaps identified have been closed or are being monitored closely by senior management. This is one of the positive outcomes of this case.